



INTEROFFICE MEMORANDUM

TO: DEPARTMENT HEADS/OUTSIDE AGENCY ADMINISTRATORS
FROM: DEBRA SHACKETT, COUNTY ADMINISTRATOR
SUBJECT: 2014 BUDGET SESSION SCHEDULE
DATE: 11/1/2013
CC: COMMISSIONERS THOMAS, PHILPOT AND NEDEAU

No additional presentations necessary. Just to be present for any questions that the Commissioners have on your budget requests. Everyone will have 30 minutes (except DOC – 1 hour). Thank you for your cooperation!

Tuesday, November 05, 2013 from 3:00 – 6:00 PM

3:00 – 5:30 PM Debra Shackett/Glen Waring Administration/HR/Finance
Work Session on budgets

5:30 – 6:00 PM Commissioners Work Session on budget and preparing for
jail planning at 6:00 PM

Wednesday, November 6, 2013 from 10:00 – 4:00 PM

10:00 – 10:30 AM	Dustin Muzzey	Maintenance Budget
10:30 – 11:00 AM	Craig Wiggin	Sheriff's Dept. Budget
11:00 – 12:00 PM	Daniel Ward	Dept. Of Corrections Budget
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 1:30 PM	Melissa Countway Guldbrandsen	County Attorney
1:30 – 2:00 PM	Barbara Luther	Deeds Budget
2:00 – 2:30 PM	Brian Loanes	Restorative Justice Budget
2:30 – 4:00 PM	Matthew Logue	Nursing Home Budget

Thursday, November 7, 2013 from 10:00 – 5:00 PM

******Commissioners 10:00 AM Non Meeting with legal counsel ******

12:00 – 1:00 PM

LUNCH BREAK

1:00 – 1:30 PM

Sue Cagle

UNH Cooperative Ext.

1:30 – 2:00 PM

Carmen Lorentz

Economic Development

2:00 - 2:30 PM

Brian Hoffman

Community Action Program

2:30 – 3:00 PM

Lisa Morin

Conservation District

3:00 – 3:30 PM

Maggie Pritchard

Genesis

3:30 – 4:00 PM

Megan Noyes

Child Advocacy Center

4:00 – 5:00 PM

Commissioners work session on final budget preparation